

EMERGENCY PLAN

For information purposes only

ÜNLÜ Menkul Değerler A.Ş. Emergency Plan sets out the conditions, methods and procedures for the Company fulfilling its obligations against its clients, other intermediary firms, market participants and third parties and ensuring the business continuity in all emergencies and unexpected circumstances.

For emergencies and unexpected conditions, those responsible persons have been appointed to coordinate the entire process and workflows, procedures, job definitions and organizations have been prepared as part and complements of the plans.

All the operation data realized for ensuring the business continuity of the Company and other data needed as well as the necessary systems are backed up in a different location in order to ensure the business continuity and kept waiting ready for being put in place in an emergency. In case of the existing information processing systems being interrupted, the continuity of the operations shall be ensured over the backup systems.

Besides, by forming alternative locations for emergency and unexpected condition, data providers have been established for daily operations and all the office programs and data access systems necessary for maintaining the operations have been downloaded. The technical devices and installations such as telephone, fax, printer, etc. necessary for the continuity of the operations are available for use.

Electronic records together with their backups, financial statements and any and all records and valuable papers that the Company is liable to keep in accordance with the legislation are retained for the period determined within the framework of the legal legislation either in printed form and/or on electronic environment.

In case of the Business Continuity being interrupted and the business continuity plans being put in place, information of and ensuring communication with the clients shall be ensured by relevant client representatives of ÜNLÜ Menkul Değerler A.Ş. via telephone, on website, by sending centrally SMS or e-mails to all clients or press releases. For establishment of contact with all government agencies, responsibility has been determined at the level of Assistant General Manager.

Contact Details

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Alternative Locations :

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2. ÜNLÜ Menkul Değerler A.Ş. Ankara Liaison Office
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